USER ACCEPTANCE ENTRANCE CHECKLIST

Information Technology Division (ITD)

International Islamic University Malaysia

ITD-APPS-UAT-02
Version: 02
Revision: 00
Effective Date: 05/2018

PROJECT/ SYSTEM NAME : _____

PROJECT ID *(if necessary)* **:** _____

NO	CRITERIA	PLEASE TICK (√)	DATE
1	Security Testing signoff was obtained		
2	Business requirements have been met or renegotiated with the Business Sponsor or representative *(Please attach minutes, decision letter, etc.)*		
3	UAT test scripts are ready for execution		
4	The testing environment is established		
5	Access for necessary user(s) has been obtained		
6	The system/services/project has been pre tested by technical internal team		

APPROVALS	
Performed by: Name: Position Department: Date:	Approved by: Name: Position: Department: Date: