INFORMATION TECHNOLOGY DIVISION

الجامعة الإسلامية العالمية ماليزيا
INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA
Garden of Knowledge and Virtue

INCIDENT REPORT

INCIDENT DETAILS	
Incident Title :	Ontrack ID :
Reported By :	Date Report:
Unit :	Contact No :
INCIDENT IMPLICATION / INCIDENT INVESTIGATION AND ROOT CAUSE ANALYSIS	
Root Cause :	
Affected Service(s) :	
Affected Area(s) :	
Affected Duration :	
Incident Status :	
INCIDENT CHRONOLOGY / INCIDENT SUMMARY REPORT	
SOLUTION & RECOMMENDATION	
Temporary Solution (Corrective Action):	
Permanent Solution (Preventive Action):	