



الجامعة الإسلامية العالمية ماليزيا
INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA
يُونَيْتِي اِسْلَامِي اِنْتَارَا اِيْحْسَا مِلْدِيْسِيَا

Garden of Knowledge and Virtue

Policy on Website, Web Application and Webhosting

International Islamic University
Malaysia (IIUM)

Document Change Log

Version	Revision	Revision Date	Pages Affected	Remarks/Change Reference
Version 01	00	26/2/2020		
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Responsibility and Activity Log

Requestor	Description	Submission Date	Approval Date
Adis Nabawi, ITD	Initial draft	12/3/2020	
Abu Hurairah A. Manaf	Submission to ICT Committee No. 01/2020	20/10/2022	20/10/2022
Abu Hurairah A. Manaf	Add clause 4(1) and 4(2) and 8.1.4		
Abu Hurairah A. Manaf	Submission to ICT Committee No. 03/2025	28/11/2025	
Abu Hurairah A. Manaf	Update clause 4.5, 4.8,4.9,4.10,4.11		
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1. OBJECTIVE

The objective of this document is to define the policy for Websites, Web Applications and Webhosting for IIUM

2. SCOPE

The scope for this policy covers all items related to the Website, Web Application and Webhosting hosted under IIUM

3. TERMS AND DEFINITIONS

Term	Definition
IIUM	The International Islamic University Malaysia, otherwise known as the "University"
ICT	Information and Communication Technology
ITD	Information Technology Division
ITD Management	Chief Digital Officer, Director, Senior Deputy Information Technology Officer, Deputy Information Technology Officer, Senior Deputy Engineer of ITD, Deputy Engineer of ITD and Team Leader of ITD
CDO	Chief Digital Officer

4. POLICY STATEMENTS

- 4.1 All websites, web applications and web hosting related to IIUM must be hosted under IIUM Hosting. Any exception is subject to approval from the CDO.
- 4.2 Any related website, web application, and web hosting that involve a third party must be recommended by ITD before proceeding with the implementation.
- 4.3 ITD must approve any software/plugins before installation. ITD reserved the right to reject any software/plugins.
- 4.4 Information to be published:
 - 4.4.1. The website's owner must ensure that information published is accurate, up-to-date, and complete. The content on websites that are no longer in use or have reached the end of its lifecycle should be archived accordingly.
 - 4.4.2. Please refer to Web Content Guidelines for the details guide.
- 4.5 The following content and behaviour are strictly prohibited on all University websites, web applications, and hosting platforms. This prohibition is not limited to, and shall be enforced in accordance with applicable Malaysian laws and regulations, including but not limited to the **Communications and Multimedia Act 1998 (CMA)**, **Online Safety Act 2025 (ONSA)**, **Penal Code (including Sections 507B–507G)**, **Computer Crimes Act 1997**, **Personal Data Protection Act 2010 (PDPA)**, **Copyright Act 1987**, **Trademarks Act 2019**, and other relevant legislation and guidelines issued by the Malaysian Communications and Multimedia Commission (MCMC) and other competent authorities.

- 4.5.1. Content that spreads false, misleading, or fake news, including disinformation and misinformation
 - 4.5.2. Content that contains or includes links to nudity, pornography, adult content, materials with sexual content, obscene images, or foul language.
 - 4.5.3. Content that condones, promotes, contains, or links to warez, cracks, hacks, associated utilities, or other piracy-related information, whether for educational purposes or otherwise.
 - 4.5.4. Content that promotes deviant teachings, extremist ideologies, or content that exploits, abuses, harasses, or endangers children or vulnerable individuals, including child sexual abuse material.
 - 4.5.5. Content that has been promoted through unsolicited electronic communications (SPAM), mail fraud schemes, or pages that promote or condone the sending of unsolicited bulk email. Any bulk email originating from University servers or related to University web hosting accounts that is mass-distributed to unknown recipients for solicitation purposes may result in immediate account suspension.
 - 4.5.6. Content that is grossly offensive to the community, including blatant expressions of bigotry, prejudice, racism, hatred, cyberbullying, cyberstalking, harassment, threats, intimidation, or online abuse, or content that is obscene, excessively violent, or otherwise objectionable.
 - 4.5.7. Content that sells or promotes any unlawful products or services in the location where the content is posted or received.
 - 4.5.8. Content that infringes or violates any copyright, patent, trademark, service mark, trade name, trade secret, or other intellectual property rights of any third party.
 - 4.5.9. Content promotes fraud, multi-level marketing (pyramid) schemes or other illegal or fraudulent activities.
 - 4.5.10. Content posts or discloses any personal identity or private information about any third parties without expressing their consent.
 - 4.5.11. All University websites, web applications, and hosting services must implement appropriate security controls, including the use of Secure Sockets Layer (SSL) certificates registered under the IIUM domain, to ensure data confidentiality, integrity, and protection.
- 4.6 Any Website, Web Application and Webhosting for personal use is prohibited. Any exception is subject to the approval from CDO either by email or official letter.
 - 4.7 All payments must follow IIUM Financial Policy
 - 4.8 All information collected must be handled, processed, stored, and protected in accordance with applicable privacy, data protection, and confidentiality principles, as well as relevant IIUM policies, guidelines, and applicable laws and regulations.

- 4.9 All websites must adhere to the Guidelines on IIUM Website Development and Web Content.
- 4.10 This policy shall be implemented in compliance with the IIUM's Anti-Bribery Management System (ABMS) in accordance with ISO 37001:2025 requirements, to ensure transparency, integrity, and accountability in all processes. All procurement activities shall reflect a commitment to fostering an anti-bribery culture, recognizing and managing conflicts of interest, and applying enhanced due diligence to third parties and sustainability-related aspects. Any actual or suspected bribery, corruption, or conflict of interest shall be reported through secure and protected channels, with whistle-blower protections in place.
- 4.11 This policy shall be implemented in accordance with IIUM's ICT Security Policy in compliance with ISO/IEC 27001:2022 requirements to ensure confidentiality, availability and integrity in all processes. All processes, decisions, and activities under this policy must uphold the principles of confidentiality, availability and integrity as to protect the information data and assets.

5. IMPLEMENTATION AND NON-COMPLIANCE

The Director of the Information Technology Division holds the responsibility for the implementation of this policy and shall take necessary actions in the event of a violation of this policy.

6. ENFORCEMENT

This policy applies to all staff of the University, and any infringement of the policy may subject to disciplinary actions.

7. MAINTENANCE OF POLICY

- 7.1 The Information Technology Division is responsible for the formulation and maintenance of this policy.

8. RELATED POLICIES/STANDARDS/PROCEDURES/GUIDELINES

8.1 This policy shall be read together with the following or any documents which recently approved:

- 8.1.1. ICT Regulations
- 8.1.2. IIUM Financial Policy
- 8.1.3. Policy on Procurement of ICT Resources
- 8.1.4. IIUM ICT Security Policy
- 8.1.5. Visual Identity (<https://www.iium.edu.my/office/ocap/corporate-identity-resources>)
- 8.1.6. IT Infrastructure Library (ITIL)
- 8.1.7. Control of Business IT (COBIT)

- 8.1.8. IIUM Anti Bribery and Corruption Policy
- 8.1.9. Communications and Multimedia Act 1998 (CMA)
- 8.1.10. Online Safety Act 2025 (ONSA)
- 8.1.11. Penal Code (including Sections 507B–507G)
- 8.1.12. Computer Crimes Act 1997
- 8.1.13. Personal Data Protection Act 2010 (PDPA)
- 8.1.14. Copyright Act 1987
- 8.1.15. Trademarks Act 2019

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