



IIUM/202/4/1

14th September 2022

All Deans / Directors
Kulliyahs / Divisions / Centres / Institutes / Offices
International Islamic University Malaysia

Dear YBhg. Dato'/Prof./Dr.

Assalamualaikum wa rahmatullahi wa barakatuh

SERVICE CIRCULAR NO. 17/2022
MANAGEMENT SERVICES DIVISION

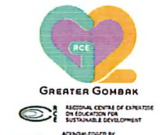
DISCONTINUATION OF PAYMENT OF SPECIAL ALLOWANCE (COVID-19)

1. OBJECTIVE

The objective of this circular is to inform all Deans/Directors of the Kulliyahs / Divisions / Centres / Institutes / Offices on the discontinuation of payment of Special Allowance (COVID-19).

2. BACKGROUND

- 2.1 The Staff Service Committee (SSC) Meeting No. 2/2020 on 15th May 2020 had adopted the Ministry of Health (MOH)'s letter ref. KKM.500-8/2/72 Jld. 3 (43) dated 16th March 2020 on the payment of Special Allowance (COVID-19) to medical and non-medical personnel that directly involved in dealing with COVID-19.
- 2.2 The budget expenditure related to the COVID-19 pandemic including the Special Allowance (COVID-19) was allocated by Ministry of Health through the Ministry of Higher Education only for SASMEC @IIUM. However, the costs incurred for the rest of the personnel are using internal fund of the University.
- 2.3 Accordingly, the SSC Meeting No. 4/2021 on 29th September 2021 decided to discontinue the Special Allowance (COVID-19) to staff that involve in dealing the COVID-19 at the IIUM Sejahtera Clinic (ISC) and Office of the Security Management (OSeM) including drivers that assigned to transport the COVID-19 patients effective from 1st October 2021. However, the SSC agreed for the Special Allowance (COVID-19) to the medical personnel of SASMEC @IIUM which is known as COVID-19 Hospital and those directly involve with COVID-19 based on MOH criteria will be maintained until further notice from the Government.



2.4 Following to the Government's decision on the transition to the endemic phase beginning 1st April 2022, the Ministry of Finance Malaysia (MOF) through its letter ref. MOF.NBO(S)600-13/1/13 JD.4 (49) dated 23rd May 2022 has decided as below:

- i) The payment of Special Allowance (COVID-19) to the medical and non-medical personnel is to be discontinued effective from 31st May 2022;
- ii) The discontinuation of Special Allowance (COVID-19) is also applicable to all staff involved who are directed for reassignment to COVID-19 related duties as well as those involved in the National COVID-19 Immunisation Programme (PICK);
- iii) The discontinuation of Special Allowance (COVID-19) is also seen to be in line with the Government's aspiration for all citizens to turn to normal life with adherence to the SOP in force;
- iv) Those officers who are eligible for the Critical Service Allowance still remain to receive Critical Service Allowance while those officers who are directed for reassignment are still eligible to make relevant claims subject to the Treasury Circular W.P. 1.4 currently in force; and
- v) All claims of Special Allowance (COVID-19) before 1st June 2022 is to be processed immediately.

3. **DECISION**

The Staff Service Committee (SSC) Meeting No. 3/2022 held on 5th August 2022 approved the adoption of the above said MOF's letter that payment of Special Allowance (COVID-19) to all medical and non-medical personnel in IIUM is to be discontinued effective from **31st May 2022**.

All Deans/Directors are kindly required to disseminate this information to all relevant staff at the Kulliyah/Centre/Division/Institute/Offices.

Thank you. Wassalam.

"Leading the Way"



FAZIDAH A.J. BAKHTIAR
Executive Director
Management Services Division

- c.c. :
- : Rector
 - : Deputy Rector (Academic and Internationalisation)
 - : Deputy Rector (Responsible Research and Innovation)
 - : Deputy Rector (Student Development and Community Engagement)
 - : Executive Director (Finance Division)
 - : Executive Director (Development and Planning)
 - : Campus Director, IIUM Kuantan Campus
 - : Legal Advisor

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