



MANAGEMENT SERVICES DIVISION

IIUM/202/4/1/1

28th February 2022

All Deans / Directors
Kulliyahs / Divisions / Centres / Institutes / Offices
International Islamic University Malaysia

Dear YBhg. Dato'/Prof./Dr.

Assalamualaikum wa rahmatullahi wa barakatuh

SERVICE CIRCULAR NO. 5/2022
MANAGEMENT SERVICES DIVISION

**PAYMENT OF HONORARIUM FOR THE CLINICAL LECTURER TRAINEE
DURING THE THIRD EXTENSION AND ABOVE OF STUDY LEAVE PERIOD**

1. OBJECTIVE

The objective of this circular is to inform all Deans/Directors of the Kulliyahs / Divisions / Centres / Institutes / Offices pertaining to the payment of honorarium for the clinical lecturer trainee during the third extension and above of study leave period.

2. BACKGROUND

- 2.1 The Scholarship and Study Leave Committee (SSLC) Meeting No. 6/2021 held on 2nd December 2021 has deliberated the proposal submitted by the Kulliyah of Medicine (KOM) on the payment of salary for the lecturer trainee during the 3rd extension and above of the study period.
- 2.2 Upon deliberation, the Dean of KOM was requested to come up with a comprehensive proposal on clinical assignment with honorarium for the lecturer trainees with revised duration of compulsory service and to submit the proposal to the Executive Director, Management Services Division (MSD) for further deliberation in the Staff Service Committee (SSC) meeting. The meeting also agreed that in the event the proposal is approved, it will be implemented for the other Kulliyahs as well if their field of studies is clinical work.
- 2.3 The justification of the above proposal is the medical doctors need to report for duty to the Ministry of Health (MOH) once the duration of sponsorship has ended. An additional of six months' extension shall be given on a case-to-case basis. The lecturer trainee still need to complete the training and they will continue to receive their salary.



3. *DECISION*

- 3.1 The Staff Service Committee (SSC) Meeting No. 1/2022 held on 4th January 2022 approved the following:
- i) If the extension of study leave is beyond the 48 months approved, the clinical lecturer trainees must return to the University and serve as medical officers while continuing their training programme at SASMEC@IIUM.
 - ii) Their service at SASMEC@IIUM shall be considered as a Clinical Assignment and they shall receive an honorarium (or any form of payment) which is equivalent to their salary.
 - iii) The implementation is to be extended to the other Kulliyahs as long as their field of studies is clinical work.
- 3.2 The effective date of implementation is **4th January 2022**, i.e. the date of SSC Meeting No. 1/2022 which endorsed the decision.
- 3.3 SSC has also approved that the duration of **Clinical Assignment with honorarium should not be counted as part of service** for any service related matters including time-based promotion, long service award etc.

All Deans/Directors are kindly required to disseminate this information to all relevant staff at the Kulliyah/Centre/Division/Institute/Offices.

Thank you. Wassalam.

"Leading the Way"



FAZIDAH BAKHTIAR
Executive Director
Management Services Division

- c.c. :
- : Rector
 - : Deputy Rector (Academic and Internationalisation)
 - : Deputy Rector (Responsible Research and Innovation)
 - : Deputy Rector (Student Development and Community Engagement)
 - : Executive Director (Finance Division)
 - : Executive Director (Development and Planning)
 - : Campus Director, IIUM Kuantan Campus
 - : Legal Advisor