

Our Ref. : IIUM/202/4/1  
 Date : 5<sup>th</sup> March 2026

All Deans / Directors  
 Kulliyahs / Centres / Divisions / Institutes / Offices / Mahallahs  
 International Islamic University Malaysia

Dear YBhg. Dato'/Prof./Dr./Sir/Madam,

*Assalamualaikum Warahmatullahi Wabarakatuh*

**STAFF SERVICE CIRCULAR NO. 03/2026**

**PAYMENT OF FEES GAZETTED IN THE MEDICAL ACT (AMENDMENT) 2012  
 AND MEDICAL REGULATIONS (AMENDMENT) 2017**

**1. OBJECTIVE**

The objective of this circular is to notify all Deans/Directors of the Kulliyahs / Centres / Divisions / Institutes / Offices / Mahallahs pertaining to the payment of fees gazetted in the Medical Act (Amendment) 2012 and Medical Regulations (Amendment) 2017.

**2. BACKGROUND**

2.1 The University through MSD Service Circular No. 7/2018 adopted the Ministry of Health Malaysia Circular Letter on the payment of fees as gazetted in the Medical Act (Amendment) 2012 and Medical Regulations (Amendment) 2017 as follows:-

No.	Item	Rate
1.	Registration fee	RM100.00 (once)
2.	Annual Practicing Certificate (APC)	RM100.00 (annually)
3.	Temporary Practicing Certificate for International Staff (TPC)	RM1,000.00 for the 1 <sup>st</sup> nine (9) months (inclusive of registration fee), additional RM500.00 each for subsequent TPC
4.	National Specialist Register (NSR)	RM1,500.00 every five (5) years
5.	Any other payment as stated in the Act and agreed by the Ministry of Finance and Ministry of Health	



2.2 The above fees are in addition to the compulsory requirement for membership in Academic/Professional Bodies/Associations as stated in the MSD Service Circular Letter No. 1/2017.

2.3 The University also decided that the payment of the NSR's fees is under the Kulliyah / Centre Trust Fund.

### 3. DECISION

3.1 The Staff Service Committee (SSC) Meeting No. 3/2025 held on 7<sup>th</sup> October 2025 decided as follows:-

i) Approved the payment of fees as gazetted in the Medical Act (Amendment) 2012 and Medical Regulations (Amendment) 2017, as follows:-

No.	Item	Rate
1.	Registration fee	RM100.00 (once)
2.	Annual Practicing Certificate (APC)	RM100.00 (annually)
3.	Temporary Practicing Certificate for International Staff (TPC)	RM1,000.00 for the 1 <sup>st</sup> nine (9) months (inclusive of registration fee), additional RM500.00 each for subsequent TPC
4.	National Specialist Register (NSR)	RM1,500.00 every five (5) years
5.	Any other payment as stated in the Act and agreed by the Ministry of Finance and Ministry of Health	

ii) All the above payment of fees stipulated in the Medical Act (Amendment) 2012 and the Medical Regulations (Amendment) 2017 for the relevant Kulliyahs/Centres in IIUM are to be charged to the Central Budget.

iii) The above payment of fees is in addition to the Compulsory Requirement for Membership in Academic / Professional Bodies / Associations.

3.2 The effective date of implementation shall be applied retrospectively with effect from 1 July 2017, as stated in the MOH Circular Letter.

3.3 With the issuance of this circular, the MSD Service Circular No. 7/2018 is superseded.

All Deans/Directors are kindly required to disseminate this information to all relevant staff at the Kulliyahs/Centres/Divisions/Institutes/Offices/Mahallahs.

Thank you. *Wassalam.*

**"LEADING THE WAY"**



**WAN NAJIHAH NURASHIKIN BT. WAN ABDULLAH**  
Executive Director  
Management Services Division  
International Islamic University Malaysia

c.c. : Rector  
: Deputy Rector (Academic and Internationalisation)  
: Deputy Rector (Research, Innovation and Development)  
: Deputy Rector (Student Development and Community Engagement)  
: Executive Director, Finance Division  
: Campus Director, IIUM Kuantan Campus  
: Legal Adviser

*WNN/KA/AMA/nas2250*